

Quick-Start Guide for DMDC Sponsors

Your Role: As a designated DMDC Sponsor for the ECA Pilot, you are the final checkpoint in the *identity verification* process. You are responsible for officially approving the sponsorship request, which links the user's new ECA certificate to their DoD identity record.

The Process:

1. **Receive Notification:** You will receive an automated email from the DMDC system informing you that a user has requested your sponsorship.
2. **Log In to the Sponsorship Portal:** Navigate to the secure DMDC Sponsorship Portal at: <https://mpartnerspnrweb.dmdc.osd.mil/mpartnerspnrweb/app/>
3. **Authenticate:** Log in using your U.S. Government CAC.
4. **Find the Request:** In your portal dashboard or queue, you will see the pending sponsorship request from the pilot user.
5. **Review and Approve:**
 - Verify that the name and details on the request match one of the approved pilot users.
 - Set the Sponsorship Expiration Date. The default is 365 days. Adjust if necessary.
 - Click "**Approve**" to finalize the sponsorship.

Your action is now **complete**. The user will receive a final confirmation and can authenticate to DoD E-ICAM systems within 24 hours.

CRITICAL NOTE: This action does not grant the user authorization to access any application. It only verifies their identity. Once an application has completed its full integration with DoD E-ICAM, the user must use their new ECA credential to log into the SailPoint Identity Governance portal to formally request their specific system roles and permissions.